

## Referees Guide

## Part I Editorial Office Only

Referee's name and affiliation	
E-mail address	
Manuscript title	
Sent to Referee/ (Date)	
Expected from Referee (Date)	

Please, e-mail the review to: [ldanik@sgh.waw.pl](mailto:ldanik@sgh.waw.pl)

## Part II Referee Only

**Section A.** Rate the manuscript originality applying the following assessment system: excellent, good, fair or poor

Research topic	
Method applied	
New application of existing methods	
New application of existing theories	
Interesting overview of a given research area	
Other. Name them...	

**Section B.** Rate the other manuscript qualities applying the following assessment system: excellent, good, fair or poor

Contribution to the field	
Literature review	
Implications and recommendations	
Clarity of presentation	
Technical quality/Language correctness	

Section C. Recommendation (please mark with an X)

Accept as it is	
Requires some corrections	
Requires major revision	
Reject (support your recommendation with some explanations)	

Section D

Detailed suggestions/comments for the manuscript author/authors

Date/Signature